TITLE 45, CHAPTER 18, IDAHO CODE AGRICULTURAL COMMODITY DEALER LIEN ACT

FARM PRODUCTS CENTRAL FILING SYSTEM Administrative Rule IDAPA 34.05.01

AND FARM LABOR
Administrative Rule
IDAPA 34.05.02

REQUEST OF INFORMATION FROM UCC-4 FEES Administrative Rule IDAPA 34.05.03



Printed under authority of Ben Ysursa Secretary of State Boise, Idaho

2006



State of Idaho Office of the Secretary of State

Changes to Idaho Code in the 2000 Legislative Session that affect Administrative Rules

This legislation lengthened the time allowed to file a farm labor lien. It also lengthened the life of the lien from six months to twelve months and allows for a renewal for an additional six months. These changes were effective July 1, 2000.

Section 45-308, Idaho Code has been amended to change the length of time a lien can be filed.

"45-308. NOTICE OF CLAIM OF LIEN. (1) A claimant must file with the secretary of state a notice of claim of lien between thirty (30) days before and ninety one hundred twenty (9120) days after completion of his labor for or providing seed to the producer...."

Section 45-310, Idaho Code, has been amended to make changes to duration of liens.

45-310. DURATION OF LIEN. (1) A notice of claim of lien for farm labor remains in effect for six twelve (6 12) months from the date of filing. The notice of claim of lien may be extended for six (6) months by filing a notice of extension of claim of lien. The notice of extension shall contain such information as the form prescribed by the secretary of state shall require, and shall be filed within sixty (60) days prior to the lapse of the original twelve (12) month period.

- (2) A notice of claim of lien for seed remains in effect for sixteen (16) months from the date of filing. If a crop subject to a lien for seed is not harvested within ten (10) months after the date of filing, the notice of claim of lien may be extended for six (6) months by filing a notice of extension of claim of lien. The notice of extension shall contain such information as the **form prescribed by the** secretary of state shall by administrative rule require, and shall be filed within sixty (60) days prior to the lapse of the original sixteen (16) month period.
- (3) Civil action to enforce a lien on crops shall be commenced within the periods set forth in subsections (1) and (2) of this section.

2006

TITLE 45, CHAPTER 18, IDAHO CODE AGRICULTURAL COMMODITY DEALER LIEN ACT

FARM PRODUCTS CENTRAL FILING SYSTEM Administrative Rule IDAPA 34.05.01

LIEN IN CROPS FOR SEED AND FARM LABOR Administrative Rule IDAPA 34.05.02

REQUEST OF INFORMATION FROM UCC-4 FEES Administrative Rule IDAPA 34.05.03

Printed under authority of Ben Ysursa Secretary of State Boise, Idaho

Uniform Commercial Code Division Fee Schedule

Filing fees for Financing Statements (UCC-Basic)				
Paper filing on standard forms of UCC-1 financing statement or UCC-3				
continuation, assignment, amendment, release or termination				
document of 1 or 2 pages\$6.00				
document of 3 or more pages\$12.00				
UCC-3G global amendment (a secured party name and/or address				
change affecting all of a secured party's filings) \$20.00				
plus per record changed\$1.00				
Financing Statement Search UCC-4				
Info (Basic) \$12.00				
Info & Copies (Basic) \$12.00				
Expedite Info or Info & Copies \$12.00				
Electronic filing of UCC-1 financing statement or UCC-3 continuation,				
assignment, amendment, release or termination				
Filing Fee\$3.00				
Access Fee\$1.00				
Filing fees for all other types of liens				
UCC-1F farm products financing statement or UCC-3F continuation,				
assignment or amendment				
SL-1 notice of claim of lien in crops or an SL-3 extension of notice \$4.00				
C-1 notice of lien on agricultural products\$5.00				
C-2 notice of discharge of lien on agricultural products				
Termination statement or release of claim of lien in crops N/C				
Additional fee for filing a form that is not typed \$4.00				
Additional fee for attachments (1F, 3F, SL1) per page \$1.00				

Request for information fees (searches)

Information on only one type of filed document; e.g. farm products		
financing statements, notices of claim of lien in crops, or notices of		
government liens\$6	5.00	
Information on agricultural commodity crop liens\$5	5.00	
Information on two or more types of filed documents \$10	0.00	
Additional fee for copies of reported documents \$6	ó.00	
Additional fee for not typing the form\$4	4.00	
Additional fee for expedited search \$10	00.0	
Additional fee for per page faxed\$.50	

Miscellaneous fees

Copies of filed UCC documents from UCC records - per page	\$1.00
Other Copies (4 or more pages) - per page	\$0.25
Faxes (2 or more pages) - per page	\$0.50

The UCC Article 9 User Guide and the Farm Products Filings System booklets are available at no charge.

To receive a copy - email: sosinfo@sos.idaho.gov;

fax: 208-334-2847 or phone: 208-334-3191

Rev. 03/2004

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TITLE 45 CHAPTER 18 AGRICULTURAL COMMODITY DEALER LIENS

45-1801. DEFINITIONS. As used in this chapter:

- (1) "Agricultural product" means wheat, corn, oats, barley, rye, lentils, soybeans, grain sorghum, dry beans and peas, beans, safflower, sunflower seeds, tame mustards, rapeseed, flaxseed, leguminous seed or other small seed, or any other agricultural commodity, including any of the foregoing, whether cleaned, processed, treated, reconditioned or whether mixed, rolled or combined in any fashion or by any means to create a product used as animal, poultry or fish feed.
- (2) "Agricultural commodity dealer" means any person who contracts for or solicits any agricultural product from an agricultural producer or negotiates the consignment or purchase of any agricultural product, or receives for sale, resale or shipment for storage, processing, cleaning or reconditioning, any agricultural product, or who buys during any calendar year, at least ten thousand dollars (\$10,000) worth of agricultural products from the producer or producers of the commodity. Agricultural commodity dealer shall not mean a person who purchases agricultural products for his own use as seed or feed.
- (3) "Agricultural commodity producer" means the owner, tenant or operator of land who receives all or part of the proceeds from the sale, under contract, bailment or otherwise, or delivery under contract or bailment, of agricultural products produced on that land.
- (4) "Person" means an individual, trust, partnership, limited liability company, corporation, or unincorporated association or any other legal or commercial entity.
- **45-1802. LIEN CREATED WHO MAY HAVE.** An agricultural commodity producer or an agricultural commodity dealer who sells, or delivers under contract or bailment, an agricultural product has a lien on the agricultural product or the proceeds of the sale of the agricultural product as provided in section 45-1804, Idaho Code. The lien created in this chapter may attach regardless of whether the purchaser uses the agricultural product purchased to increase the

value of his livestock or whether he uses the agricultural product purchased to maintain the value, health or status of his livestock without actually increasing the value of his agricultural product.

- **45-1803. WHEN LIEN ATTACHES.** The lien created by section 45-1802, Idaho Code, attaches to the agricultural product and to the proceeds of the subsequent sale of the agricultural product on the date the agricultural product is physically delivered to the purchaser or on the date any final payment is due, and unpaid, to the agricultural commodity producer or agricultural commodity dealer under any contract or bailment, whichever occurs last.
- **45-1804. DURATION OF LIEN NOTICE OF LIEN**. (1) The lien provided for by section 45-1802, Idaho Code, remains in effect for a period of one hundred eighty (180) days after the date of attachment, except as provided in subsection (2) of this section.
- (2) The lien provided for by section 45-1802, Idaho Code, is continued for a period of one (1) year from the date of filing if a written notice of lien, on a form prescribed by the secretary of state, is filed with the secretary of state by the agricultural commodity producer or the agricultural commodity dealer within one hundred eighty (180) days after the date of attachment. The form for the notice of lien shall require the following information:
 - (a) A statement of the amount claimed by the agricultural commodity producer or agricultural commodity dealer after deducting all credits and offsets;

- 1 -

- (b) The name, address and signature of the agricultural commodity producer or agricultural commodity dealer claiming the lien;
- (c) The name and address of the person who purchased the agricultural product from the agricultural commodity producer or agricultural commodity dealer;
- (d) A description of the agricultural product charged with the lien including crop year; and
- (e) Such other information as the form prescribed by the secretary of state may require.
- (3) The notice of lien shall be entered in a searchable database maintained by the secretary of state.
- **45-1805. PRIORITY OF LIEN.** The lien created by section 45-1802, Idaho Code, is preferred to a lien or security interest in favor of a creditor of the purchaser, regardless of whether the creditor's lien or security interest attaches to the agricultural product or proceeds of the sale of the agricultural product before or after the date on which the lien created by section 45-1802. Idaho Code, attaches.
- **45-1806. DISCHARGE OF LIEN.** The lien created by section 45-1802, Idaho Code, is discharged when the lienholder receives full payment for the agricultural product. If payment is received in the form of a negotiable instrument, full payment is received when the negotiable instrument clears banking channels.
- **45-1807. FILING NOTICE OF DISCHARGE.** (1) If a notice of lien is filed pursuant to section 45-1804, Idaho Code, and the lienholder subsequently receives full payment, the lienholder shall file with the secretary of state a notice of discharge, signed by the lienholder, declaring that full payment has been received and that the lien is discharged.
- (2) Upon receiving the notice, the secretary of state shall enter it in a searchable database kept to record such liens.
- (3) If a lienholder, after receiving full payment, fails to file a notice of discharge of the lien within thirty (30) days after being requested in writing to do so, he is liable to the purchaser of the agricultural product for damages in the amount of three hundred dollars (\$300).
- **45-1808. FORM OF FILING WITH SECRETARY OF STATE FEES.** The secretary of state shall prescribe the form of the filing provided for by sections 45-1804 and 45-1807, Idaho Code. The fee for the filing provided for by section 45-1804, Idaho Code shall be five dollars (\$5.00). The fee for searching the database maintained by the secretary of state pursuant to this chapter shall be five dollars (\$5.00). There shall be no fee for filing a notice of discharge pursuant to section 45-1807, Idaho Code.
- **45-1809. JOINDER OF ACTIONS FILING FEES AS COSTS ATTORNEY'S FEES.** Any number of persons claiming liens against the same property under this chapter may join in the same action, and when separate actions are commenced, the court may consolidate them. The court shall also, as part of the cost, allow the moneys paid for filing and recording the claim, and a reasonable attorney's fee for each person claiming a lien.
- **45-1810.** TRANSITION FROM COUNTY FILING TO FILING WITH THE SECRETARY OF STATE. All liens created by this chapter on and after July 1, 2000, shall be filed with the secretary of state. All rights and duties obtained by secured parties pursuant to this chapter before July 1, 2000, shall remain in effect; provided, that liens created by this chapter before July 1, 2000, that are properly filed in the office of the county recorder before that date shall remain in effect and may be extended or renewed in the county beyond July 1, 2000.

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IDAPA 34 TITLE 05 CHAPTER 01

34.05.01 - RULES GOVERNING FARM PRODUCTS CENTRAL FILING SYSTEM

000. LEGAL AUTHORITY AND REFERENCES.

01. Public	Law. P.L. 99-198, section 1324.	(7-1-93)
02. CFR.	Fitle 9, C.F.R., Part 205 (1986)	(7-1-93)
03. Sessio	n Laws. Session Laws 1986, Chapter 338.	(7-1-93)
04. Idaho	Code. Title 67, chapter 52, Idaho Code.	(7-1-93)

- 05. USDA. USDA certification of the Idaho Central Filing System, and all amendments thereto. The certification and amendments are available for inspection and copying in the office of the Secretary of State. Copies will be provided on request.

 (7-1-93)
- 06. Rules of the Secretary of State. IDAPA 34.05.03, "Rules Governing Requests for Information Form UCC-4 Fees, Office of the Secretary of State." (7-1-93)

001. - 003. (RESERVED)

004. DEFINITIONS AND ABBREVIATIONS. Where terms used in this rule are not explicitly or completely defined herein, definitions and usage of terms from the references are applicable. (7-1-93)

- 01. EFS. An effective financing statement relating to farm products. (7-1-93)
- 02. FP. A farm product produced in the state of Idaho. (7-1-93)
- 03. SSN. Social security account number of an individual debtor listed on EFS. (7-1-93)
- 04. TIN. The IRS taxpayer identification number assigned to a business entity debtor other than an individual. (7-1-93)
 - 05. Crop year. (7-1-93
- a. For a plant or plant product, the calendar year in which it is harvested or to be harvested. (7-1-93)
 - b. For mammals, the calendar year in which they are born or acquired. (7-1-93)
 - For bees and worms, the calendar year in which they are alive in adult form.
 (7-1-93)

- d. For poultry and the products of mammals, poultry and bees (i.e. milk, eggs and honey), the calendar year in which they are sold or to be sold. (7-1-93)
- e. For fish and other aquaculture, the calendar year in which they are harvested or to be harvested. (7-1-93)
 - 06. SP. A secured party indicated on an EFS. (7-1-93)
 - 07. ML. Master list of EFS's compiled by the Secretary of State. (7-1-93)
- 08. PML. A portion of the master list which covers EFS's relating to a particular FP or group of FP's. (7-1-93)
 - 09. PML grouping. That related group of FP's which will appear on one PML. (7-1-93)
- 10. CS. A cumulative supplement to a PML which contains all additions to, changes to, and deletions from the PML which have been filed since the most recent publication of the complete PML. (7-1-93)
- 11. Item on a ML or PML. An entry on a ML or PML relating to one (1) EFS and one (1) debtor listed thereon; there will be a separate item for each debtor name on an EFS; items on a PML will be numbered sequentially. (7-1-93)
 - 12. CM. Commission merchant. (7-1-93)
 - 13. SA. Selling agent. (7-1-93)
 - 14. SOS. Secretary of State. (7-1-93)
- 15. Debtor. For purposes of this rule, the term "debtor" shall mean any person subjecting a farm product to a security interest, whether or not such person is an actual debtor. (7-1-93)
 - 16. USDA. The United States Department of Agriculture. (7-1-93)

005. - 010. (RESERVED)

011. EFS REQUIREMENTS

- 01. Form. An EFS must be filed on a form prescribed and approved by the SOS. The form shall be designated "UCC-1F". (7-1-93)
- 02. Debtor Name. The debtor name or names must be entered completely and precisely. (7-1-93)
- (a) The names of individuals must be entered in order of last name (surname), first name, and middle initial or name, if any. (7-1-93)
- (b) Assumed business names and corporate names must be entered in full, without abbreviation. (7-1-93)

- 03. SSN/TIN. The SSN or TIN for each debtor must be entered beside each debtor's name. If the debtor is a sole proprietorship which has adopted an assumed business name which is listed on the EFS, the SSN of the debtor should be entered beside the assumed business name; if both a husband and wife are liable on the debt, then both SSN's should be entered beside the assumed business name. (7-1-93)
- 04. Debtor Address. The address of the debtor(s) must be entered. If there are multiple debtors and addresses, the respective debtors and addresses must be clearly tied together. (7-1-93)
 - 05. SP. The name and address of the SP must be entered. (7-1-93)
 - 06. Assignee. The name and address of the assignee, if any, must be entered. (7-1-93)
- 07. FP. The three-digit product code for each FP subject to the security interest must be entered. A table of product codes appears on the back of the UCC-1F. Entry of the FP name following the FP code is permissible but not required. The SOS will consider and record only the FP code, and will not be responsible for discrepancies between the FP code and any FP name which may be entered by the filing party. (7-1-93)
- 08. County. Within each FP so indicated, the two-digit county code for each county where the FP is growing, is to be grown, is located or is foreseen to be located while in possession of the debtor. A table of county codes appears on the back of the UCC-1F. If a county which is not in the table must be entered, code "99" should be entered, and the county name entered on an attached page. (7-1-93)
- 09. Crop Year. If fewer than all crop years of a FP are covered by the EFS, the crop year(s) of the FP which is (are) covered must be entered. Only the last two digits of the year are used.

 (7-1-93)
- 10. Amount. If less than all of a particular FP for the specified crop year(s) is covered by the EFS, the amount which is covered must be entered, along with the code for the appropriate unit of measurement. A table of unit codes appears on the back of the UCC-1F. If all of the particular FP for the specified crop year(s) is covered by the EFS, no amount information should be entered. (7-1-93)
- 11. Narrative. If less than all of a FP for the specified crop year(s) is covered, and if the coded information does not adequately identify that which is covered, such additional information as is necessary to identify the covered amount must be entered in narrative form on an attached supplement form prescribed and approved by the SOS. The supplement form shall be designated "UCC-2F". Each entry of additional collateral description on the UCC-2F must be tied to the item on the UCC-1F to which it relates by reference to the pre-numbered line of collateral information on the UCC-1F. The additional collateral description for each item must be limited to not more than a total of 150 characters and spaces. (7-1-93)
- 12. Signatures. The signatures of the debtor(s) and SP must be affixed to the UCC-1F. All debtors whose names appear in the debtor block of the UCC-1F must sign.

(7-1-93)

13. Legibility. All information other than the signatures must be typed or legibly printed. (7-1-93)

14. Attachments. All attached pages must be printed on only one side and must not exceed 8 1/2 x 11 inches in size.

AMENDMENT, ASSIGNMENT, CONTINUATION AND TERMINATION OF EFS 012.

- 01. Form. An amendment, assignment or continuation of an EFS must be filed on a form prescribed and approved by the SOS. The form shall be designated "UCC-3F". A termination of an EFS may be filed on either the original UCC-1F termination block or on a
- 02. EFS Number. The document number assigned by the SOS to the EFS to which the action pertains must be entered.
- 03. Parties. The requirements for identification and signatures of the parties are the same as for an EFS.
- 04. Coded Information. Amendment of coded collateral information on the EFS will be done by entry of action codes "A" for addition of a new line of coded information and "D" for deletion of an existing line of coded information. Following the action code, the coded information for FP, county, crop year and amount will be entered in the same manner as on an EFS. Amendment of a particular line of coded information will be done by deleting the existing line, followed by adding a new line to reflect the information as amended. Such an amendment must refer by number to the pre-numbered line of collateral information on the UCC-1F. When necessary, the UCC-2F will be used in the same manner as described in Subsection 011.11., supra. A release of collateral will be deemed to be an amendment. (7-1-93)

- 05. Uncoded Information. Amendment of uncoded information on the EFS will be entered in the appropriate space on the UCC-3F.
- 06. Assignment. Assignment of a security interest covered by an EFS will be done by entry of the assignee's name and address in the assignee space on the UCC-3F.

- 07. Continuation. Continuation of an EFS will be done by checking the continuation box on the UCC-3F.
- 08. Termination. Termination of an EFS will be done either by the SP's signature on the termination signature line on the original of the UCC-1F or by checking the termination box on the UCC-3F.
- 09. Obligation to Terminate. The secured party is required to file a termination of an EFS with the SOS within one (1) month from the date on which the secured party no longer has a claim to a security interest under the EFS. If the secured party fails to file the termination statement within one (1) month from the date on which there is no longer an outstanding secured obligation and no commitment to make advances, incur obligations or otherwise give value, he shall be liable to the debtor for one hundred dollars (\$100.00) in addition to any loss suffered by the debtor by the failure to file the termination statement.

(7-1-93)

013. (RESERVED)

014. COLLATERAL INFORMATION CODES

- 01. Use of Codes. The codes in Section 014 are used to describe FP collateral on the EFS and ancillary statements, on the ML maintained by the SOS, and on the PML's distributed to registered buyers, CM's and SA's. (7-1-93)
- 02. FP Codes. FP's covered by this rule shall be those certified by USDA. The FP's in the following table have been certified. FP's may be added by certification by USDA. Assignment of FP codes and PML groupings shall be done by the Secretary of State as a matter of internal management. The table of PML groupings, FP's, and their codes is as follows:

PML No.	PML Grouping	FP Code	FP Name
01	wheat & buckwheat	010	wheat
		011	buckwheat
02	feed & oil grains	020	barley
		021	rye (including triticale)
		022	oats
		023	sorghum grain
		024	flaxseed
		025	safflower
		026	rape (including canola)
		027	field corn
		028	millet
03	hay	030	hay
04	ensilage	040	ensilage
05	potatoes	050	potatoes
06	sugar beets	060	sugar beets
07	dry beans	070	dry beans
08	dry peas, lentils & garbanzos	080	dry peas
		081	lentils
		082	garbanzos (chick peas)
09	sweet corn	090	sweet corn
10	onions & garlic	100	onions
		101	onion seed
		102	garlic
11	mint	110	mint
12	hops	120	hops
13	popcorn & sunflower seeds	130	popcorn
		131	sunflower seeds
14	soybeans	140	soybeans
15	rice	150	rice
16	seeds	160	grass for seed
		161	alfalfa for seed
		162	other hay legumes for seed
		163	garden vegetable & flower seeds
17	vegetables & melons	170	green peas
		171	tomatoes
		172	lettuce
		173	cucumbers
		174	broccoli
		175	cauliflower

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PML No.	PML Grouping	FP Code	FP Name
17	vegetables & melons (continued)	176	lima beans
		177	green beans
		178	melons
		179	carrots
		180	turnips
		181	asparagus
		182	spinach & collards
		183	pumpkins & squash
		184	radishes
		185	peppers
19	fruits	190	apples
		191	apricots
		192	cherries
		193	nectarines
		194	peaches
		195	pears
		196	plums
20	berries		strawberries
20	bernes	200 201	
04	and a management of the state o		raspberries
21	nursery products	210	sod
		211	nursery stock (trees & shrubs)
		212	christmas trees
		213	flowers and potted plants
22	mushrooms	220	mushrooms
23	grapes	230	grapes
50	beef animals	500	beef cattle and calves
		501	beefalo
		502	bison
51	sheep, wool, goats & llamas	510	sheep and lambs
		511	wool
		512	goats
		513	llamas
52	hogs	520	hogs
53	dairy	530	dairy cattle
	,	531	milk
54	equines	540	horses
0.1	oquinoo	541	mules
		542	donkeys and burros
55	chickens & eggs	550	chickens
55	chickeris & eggs	551	eggs
56	other fowl	560	
90	other lowi		turkeys
		561	ducks
		562	geese
		563	game birds
		564	ostrichs, emus, rheas
57	mink, rabbits & fox	570	mink & pelts
		571	rabbits
		572	fox & pelts
58	apiary products	580	bees
		581	honey
		582	bees wax

PML No. 59 60 61 62	PML Grouping fish and other aquaculture big game animals (deer & elk) worms semen	FP Code 590 600 610 620 621	FP Name fish and other aquaculture big game animals (deer and elk) worms cattle semen horse semen
			(

(7-1-93)

 $\,$ 03. $\,$ County Codes. The table of county codes is as follows. Unless otherwise indicated, counties are in Idaho.

01 - Ada	21 - Franklin	41 - Teton
02 - Adams	22 - Fremont	42 - Twin Falls
03 - Bannock	23 - Gem	43 - Valley
04 - Bear Lake	24 - Gooding	44 - Washington
05 - Benewah	25 - Idaho	45 - Asotin, Wa.
06 - Bingham	26 - Jefferson	46 - Garfield, Wa.
07 - Blaine	27 - Jerome	47 - Pend Orielle, Wa.
08 - Boise	28 - Kootenai	48 - Spokane, Wa.
09 - Bonner	29 - Latah	49 - Whitman, Wa.
10 - Bonneville	30 - Lemhi	50 - Malheur, Or.
11 - Boundary	31 - Lewis	51 - Elko, Nv.
12 - Butte	32 - Lincoln	52 - Box Elder, Ut.
13 - Camas	33 - Madison	53 - Cache, Ut.
	34 - Minidoka	· · · · · · · · · · · · · · · · · · ·
14 - Canyon		54 - Rich, Ut.
15 - Caribou	35 - Nez Perce	55 - Lincoln, Wy.
16 - Cassia	36 - Oneida	56 - Teton, Wy
17 - Clark	37 - Owyhee	57 - Beaverhead, Mt.
18 - Clearwater	38 - Payette	58 - Lincoln, Mt.
19 - Custer	39 - Power	59 - Sanders, Mt.
20 - Elmore	40 - Shoshone	99 - Not in Table
		(7-1-93)

- 04. Crop Year. The crop year code is the last two digits of the calendar year. If no crop year code is entered, all crop years are deemed to be covered. (7-1-93)
- $\,$ 05. $\,$ Unit Codes. The table for codes for units used to indicate the amount of a FP covered is as follows:

A - acres	H - head	W – lugs
B - bushels	L - pounds	X-boxes
C - hundred weight	N - bins	Z – stubs
E - cases	S - sacks	

E - cases S - sacks F - flats T - tons G - gallons V - hives

(7-1-93)

015. REGISTRATION OF BUYERS, CM's AND SA's; SUBSCRIPTION TO PML's

01. Form. Registration of buyers, CM's and SA's must be on a form prescribed and approved by the SOS. The form shall be designated "UCC-5F". (7-1-93)

- 02. Right to Subscribe; Number. Registration entitles the registrant to subscribe for PML's. Each registrant will be assigned a permanent registration number by the SOS. (7-1-93)
- 03. Duration. Registration is effective for a period of one (1) year. Renewal of registration may be filed at any time after ninety (90) days prior to expiration of a current registration period. The registrant must indicate his registration number on the renewal registration form. (7-1-93)
- 04. Change of Name or Address. Notice of a registrant's change of name or address must be made in writing to the SOS. (7-1-93)
- 05. Initial Subscription. Subscriptions for PML's may be made at the time of registration or at any time during the period for which the registrant is registered; provided that no subscription for a PML will run beyond the calendar quarter in which the registration period expires. Subscriptions made at the time of registration will be made on the UCC-5F.

(7-1-93)

- 06. Other Subscription. Subscriptions made other than at the time of registration must be made on a form prescribed and approved by the SOS. The form shall be designated "UCC-6F". The registrant must indicate his registration number on the subscription form.

 (7-1-93)
- 07. Period of Subscription. A subscription for any PML may be annual or by calendar quarter or quarters, which quarter or quarters may be at a specified time in the future.

 (7-1-93)
- 08. Initial Distribution. If a subscription starts at any time other than the start of a calendar quarter, the registrant will receive the most recent complete compilation of the PML, the most recent CS, and all distributions of PML's and CS's for the remainder of the calendar quarter. (7-1-93)
- 09. Special Subscription. If the registrant subscribes for a PML for fewer than all counties or crop years, he must indicate the county codes of the desired counties and/or the desired crop years(s). If no county codes or crop years are indicated, the PML will cover all counties and crop years. (7-1-93)
- 10. Medium. For each PML for which there is a choice of media, the registrant must indicate "M" for microfiche or "P" for paper. A choice of media is available for PML's which cover all counties and crop years. (7-1-93)
- 11. Copy of Rules. At the time of registration, each registrant will be issued a copy of this rule. (7-1-93)
 - 016. (RESERVED)
 - 017. FORM AND DISTRIBUTION OF PML's AND CS's
- 01. Content of List. Each PML includes data from all EFS's which cover a particular FP or one or more of a group of related FP's (PML grouping). (7-1-93)

- 02. Alphabetical Organization. Within each PML, EFS data are organized alphabetically by surname of individual debtors and the first word other than an article of speech in the names of non-individual debtors or in assumed business names. Items in a PML are numbered sequentially. (7-1-93)
- 03. Content of Each Item. For each item, the PML includes current information reflecting any changes by amendment, continuation or assignment concerning: (7-1-93)
 - a. The address of the debtor; (7-1-93)
 - b. The document number of the EFS; (7-1-93)
 - c. The date and time of filing of the EFS; (7-1-93)
 - d. The SSN or TIN of the debtor; (7-1-93)
 - e. The name and address of the secured party; (7-1-93)
 - f. Each FP from the relevant PML grouping which is covered by the EFS; and (7-1-93)
- g. For each FP, all crop year, location information, amount information, and other identifying information indicated on the EFS. (7-1-93)
- 04. Cross-Index. At the end of the PML, there is a cross-index organized in order of SSN and TIN, keyed to the item number in the PML. (7-1-93)
- 05. Medium. For PML's covering all counties and crop years, there is a choice of media between microfiche and paper. PML's covering fewer than all counties or crop years are available only on paper. (7-1-93)
- 06. PML Publication Dates. Each PML is published in complete form on the first regularly scheduled bi-weekly publication date in each calendar quarter. A PML may at other times be published in complete form at the discretion of the SOS when that appears to be more economical than to publish a CS. (7-1-93)
- 07. Supplementation. At bi-weekly intervals following the publication of each PML, the SOS publishes a CS for each PML. The CS includes all additions, deletions and changes which have occurred since the publication of the last complete PML. Additions are in the same form and cross-indexed in the same way as items on the PML. Deletions and changes need only refer to the affected item in either the PML or the "addition" section of the CS, and state what action has been taken or what change has been made to that item. (7-1-93)
- 08. Cut-off Date. In order to be included on a PML or CS, an EFS must be received by the SOS not later than 8:00 a.m. on the business day prior to publication; i.e. an EFS received on Thursday will not be included on a PML published on Friday. (7-1-93)
- 09. Staggered Dates. The SOS may stagger the publication dates of the various PML's and CS's at his discretion. (7-1-93)
- 10. Schedule. At the beginning of each calendar quarter, the SOS distributes to each registrant with the quarterly PML's a schedule of proposed publication dates for that

calendar quarter and for the next quarterly PML's. The SOS may, for good cause, deviate from the schedule, but every PML and CS will be clearly marked with the actual date of publication. In no case will there be more than eighteen (18) days between publications of PML's and associated CS's.

(7-1-93)

018. GENERATION OF AD HOC INFORMATION REPORTS

01. Options. Upon the request of any person, the SOS will provide a list organized or limited according to: (7-1-93)

2	An individual FP or a PML grouping:	(7-1-93)
a.	ALLIHUIVIUUALEE OLA EIVIL ULUUDIITU.	(7-1-93)

- b. Alphabetical order by debtor name; (7-1-93)
- c. Numerical order by SSN and TIN; (7-1-93)
- d. County; or (7-1-93)
- e. Crop year. (7-1-93)
- 02. Internal Organization. When the request is for organization or limitation on the criteria specified in Subsections 018.01.a., 018.01.d., and 018.01.e., supra., the list will be organized alphabetically within each resulting group unless the request specifies otherwise.

 (7-1-93)
- 03. Additional Criteria. The request may specify additional criteria for further organization or limitation within the first grouping. (7-1-93)

019. REQUESTS FOR INFORMATION

Requests for information on EFS's will comply with IDAPA 34.05.03, "Rules Governing Requests For Information – Form UCC-4 – Fees, Office of the Secretary of State".

(7-1-93)

020. VERBAL REQUESTS FOR INFORMATION

Verbal requests for information on EFS's will comply with IDAPA 34.05.03, "Rules Governing Requests For Information – Form UCC-4 – Fees, Office of the Secretary of State". (7-1-93)

021. FEES

- 01. EFS. EFS and changes thereto (UCC-1F, UCC-2F and UCC-3F). (7-1-93)
- a. The fee for filing either a UCC-1F or a UCC-3F is ten dollars (\$10) if the form is typed or machine printed, and otherwise is fourteen dollars (\$14). (7-1-93)
- b. For each page of information attached to a form, there is an additional fee of one dollar (\$1). The UCC-2F is not counted as a page of attached information. (7-1-93)
 - c. There is no charge for filing a complete termination of an EFS. (7-1-93)

(7-1-93)

 The fee for filing an EFS or change thereto must be paid at the time of filing. (7-1-93)

02. Registration of buyers, CM's and SA's. (7-1-93)

a. The fee for the annual registration of each buyer, CM or SA is thirty dollars (\$30).
 (7-1-93)

b. The registration fee must be paid at the time of registration. (7-1-93)

There is no fee for filing notice of a registrant's change of name or address.
 (7-1-93)

03. Subscription to PML's by buyers, CM's and SA's. (7-1-93)

a. The fee for subscribing for each PML and its CS's by a registrant is determined by the size of the PML. For the purpose of computing the fee, each PML grouping is placed into a fee category based on the highest number of items on the PML during the prior calendar year. In December of each year the SOS will publish an index of the PML groupings in each fee category to be used for the new year. Those fee categories are as follow:

Category	No. of items on PML
X	More than 7500
Α	2501 – 7500
В	1001 – 2500
С	101 – 1000
D	26-100
E	0 - 25

b. The fees in dollars for each fee category, by media, configuration, and period are as follows:

Fee Category							
Configuration of PML All Counties, Microfiche	Period Q A	X 25 100	A 23 90	B 15 60	C 13 50	D 13 50	E 13 50
All Counties, Paper	Q	330	261	95	45	18	13
	A	1320	1040	380	180	703	50
First county when fewer than all, Paper**	Q	158	148	123	113	110	110
	A	630	590	490	450	440	440
Each additional ** county	Q A	40 160	33 130	10 40	5 20	1 2	1 2
Fewer than all crop years	Q	485	400	208	150	115	110
	A	1940	1600	830	600	460	440

^{*} Q = cost per quarter

A = cost for an annual subscription.

- 13 - (7-1-93)

 $^{^{\}star\star}$ If a PML is to include fewer than all counties and fewer than all crop years, these schedules apply.

c. The subscription fee must be paid at the time the subscription is made. If, due to a recent recategorization of a PML grouping, the fee submitted is insufficient, the SOS may bill the registrant for a balance owing of up to 50% of the subscription fee.(7-1-93)

04. Ad Hoc Lists. (7-1-93)

- a. The fee for generating an ad hoc list as provided in Section 018, supra, is thirty-five dollars (\$35) per hour for programming and analysis and eighty-five dollars (\$85) per hour of computer time required to produce the list. In addition thereto, there is a fee of one dollar (\$1) per printed page of the list so generated. (7-1-93)
- b. The fee for the generation of the list must be paid prior to or upon receipt of the list. (7-1-93)
- 05. The fees for requests for information on EFS's, both written and verbal, and for copies of EFS's reported on the certificate, are provided in IDAPA 34.05.03, "Rules Governing Requests For Information Form UCC-4, Fees, Office of the Secretary of State".

(7-1-93)

022. - 999. (RESERVED)

IDAPA 34 TITLE 05 CHAPTER 02

34.05.02 - RULES GOVERNING LIENS IN CROPS, FOR SEED AND FARM LABOR

000. AUTHORITY AND REFERENCES

01.	Title 45, Chapter 3, Idaho Code.	(7-1-93)
02.	Title 67, Chapter 52, Idaho Code.	(7-1-93)
03.	IDAPA 34, Title 05, Chapter 01.	(7-1-93)

04. IDAPA 34, Title 05, Chapter 03. (7-1-93)

001. - .003 (RESERVED)

004. DEFINITIONS AND ABBREVIATIONS

- 01. Incorporation by Reference. Where terms used in this rule are not defined herein, definitions and usage of terms from the references are applicable. (7-1-93)
- 02. Claimant. A provider of seed or a farm laborer who files a notice of claim of lien in the crop or crops which are produced from the seed or with the aid of the labor. A claimant may be an individual, corporation, partnership, or unincorporated association.

(7-1-93)

- 03. Producer. A farm operator to whom a claimant has provided seed or farm labor used in the production of crops. A producer may be an individual, corporation, partnership, or unincorporated association. (7-1-93)
- 04. Farm laborer. Anyone who provides farm labor used in the production of crops. When a business entity contracts for and provides such labor, e.g. aerial spraying or custom harvesting, the entity and not its individual employees shall be deemed to be the farm laborer. When individuals provide such labor directly to a producer, each individual is a farm laborer, whether or not they have been organized as a work crew or are members of a family which works as a unit. (7-1-93)
- 05. Family. A group of related persons living together as one economic unit, comprised of parents and children, including step-children. (7-1-93)
 - 06. SOS. Secretary of State. (7-1-93)
- 07. Notice of Claim of Lien. A written notice on the public record of a claimant's lien in the crops of a producer. It must be filed on a form prescribed by the Secretary of State.

(7-1-93)

005. - 010. (RESERVED)

011. REQUIREMENTS FOR NOTICE OF CLAIM OF LIEN

- 01. Form. A notice of claim of lien must be filed on a form prescribed and approved by the SOS. The form shall be designated "SL-1". (7-1-93)
 - 02. Nature of Lien. The nature of the lien (farm laborer's or seed) must be indicated. (7-1-93)
- 03. Producer. The producer's name or names must be entered completely and precisely. (7-1-93)
- a. The names of individuals must be entered in order of last name (surname), first name, and middle name or initial, if any. (7-1-93)
- b. Corporate names and assumed business names must be entered in full, without abbreviation. (7-1-93)
- 04. Address. The address of the producer(s) must be entered, to include Zip Code, if known. (7-1-93)
- 05. Claimant. The name and address of the claimant(s) must be entered, to include Zip Code, if known. (7-1-93)
- 06. Crop. The crop or crops in which the lien is claimed must be identified either by entering the three-digit code listed in the form's instructions or by entering the name of the crop in narrative form. The assignment of codes to crops shall be done by the SOS as a matter of internal management. (7-1-93)
- 07. Crop Year. If the crop year of the crop(s) is other than the calendar year in which the notice is filed, the crop year must be entered. (7-1-93)
- 08. County. The county or counties in which the crop(s) subject to the lien are growing or to be grown must be identified either by entering the two-digit code listed in the form's instructions or by entering the county name in narrative form. The assignment of codes to counties shall be done by the SOS as a matter of internal management. (7-1-93)
- 09. Signature. The notice of claim of lien shall be signed by or on behalf of the claimant(s) in any combination of the following ways, so long as all claimants are accounted for:

 (7-1-93)
- a. The notice is signed by each individual, corporate or partnership claimant; corporations will sign by an officer and partnerships by a general partner. (7-1-93)
 - b. The notice is signed by an agent or attorney in fact for the claimant(s). (7-1-93)
- c. If all or some of the claimants are members of the same family, any adult member of the family may sign as agent for all the members of the family. (7-1-93)
- d. Any person who signs on behalf of any person other than himself or herself shall indicate the capacity in which he or she signs. (7-1-93)

- Certification. Signature constitutes certification of the truth of the claim.
 (7-1-93)
- 11. Supplement. If there is insufficient space on the form SL-1 for all producer and claimant information, the excess be entered on a supplement form designated "SL-2".

 (7-1-93)

012. DURATION, EXTENSION AND RELEASE OF CLAIM OF LIEN

- 01. Duration of Farm Labor Lien. A notice of claim of lien for farm labor is effective for six (6) months from the date of filing. It may not be extended. (7-1-93)
- 02. Duration of Seed Lien. A notice of claim of lien for seed is effective for sixteen (16) months from the date of filing. It may be extended one time for an additional six (6) months, provided: (7-1-93)
- a. That the crop subject to the lien is not harvested within (10) months after the date of filing, and (7-1-93)
- b. That the notice of extension is filed within sixty (60) days prior to the lapse of the original sixteen (16) month effective period. (7-1-93)
- 03. Release. When a lien has been satisfied by payment of the amount due to the claimant(s), the claimant(s) must within thirty (30) days thereafter file with the SOS a notice of release of lien, unless the period of effectiveness of the notice of claim of lien would lapse earlier than the end of thirty (30) days. (7-1-93)
- 04. Notice of Extension or Release. A notice of extension or release of claim of lien will be filed on a form prescribed and approved by the SOS, and shall refer to the original notice of claim of lien by the SOS file number. The form prescribed for notice of extension or release shall be designated "SL-3". It shall be signed in the same manner as the notice of claim of lien, SL-1. (7-1-93)
- 05. Supplement. If there is insufficient space on the first page of the form SL-3 for all information, the excess shall be entered on an attached second page SL-3. (7-1-93)

013. (RESERVED)

014. REGISTRATION AND SUBSCRIPTION FOR LIST OF LIENS IN CROPS.

- 01. Registration and Subscription. Any person may register and subscribe for regular distribution of lists of all presently effective notices of claim of lien in crops which have been filed under this rule. (7-1-93)
- 02. Forms. The registration and subscription forms for the lists are the forms UCC-5F and UCC-6F, which are described in IDAPA 34.05.01, Section 15, "Rules Governing Farm Products Central Filing System, Office of the Secretary of State". (7-1-93)
- 03. Eligibility to Subscribe. Registration by filing a UCC-5F entitles the registrant to subscribe for the list of notices of claim of lien under this rule as well as the PML's described in IDAPA 34.05.01, Section 15, "Rules Governing Farm Products Central Filing System, Office of the Secretary of State". A person who is registered under IDAPA 34.05.01 to receive PML's

need not re-register under this rule in order to subscribe to the list of notices of claim of lien. Each registrant will be assigned a permanent registration number by the SOS.(7-1-93)

- 04. Renewal. Registration is effective for a period of one year. Renewal of registration may be filed at any time after ninety (90) days prior to expiration of a current registration period. The registrant must indicate his registration number on the renewal registration form.

 (7-1-93)
- 05. Change of Name or Address. Notice of registrant's change of name or address must be made in writing to the SOS. (7-1-93)
- 06. Subscription with Registration. Subscriptions for the list of notices of claim of lien may be made at the time of registration or at any time during the period for which the registrant is registered; provided that no subscription for a list of notices will run beyond the calendar quarter in which the registration period expires. Subscriptions made at the time of registration will be made on the UCC-5F. (7-1-93)
- 07. Other Subscriptions. Subscriptions made other than at the time of registration must be made on a form UCC-6F. The registrant must indicate his registration number on the subscription form. (7-1-93)
- 08. Coding. A subscription for the list of notices of claim of lien will be made by entering the number "30" in the "PML No." column or by entering "Seed and farm labor liens" in the "PML Grouping" column. (7-1-93)
- 09. Duration. A subscription may be annual or by calendar quarter or quarters, which quarter or quarters may be at a specified time in the future. (7-1-93)
- 10. Initial Distribution. If a subscription starts at any time other than the start of a calendar quarter, the registrant will receive the most recent complete compilation of the list of notices, the most recent cumulative supplement, and all subsequent lists for the period of the subscription. (7-1-93)
- 11. Medium. The registrant must choose the medium on which the list will be printed by entering either "M" for microfiche or "P" for paper. (7-1-93)
- 12. Copy of Rules. At the time of registration, each registrant will be issued a copy of this rule. (7-1-93)

015. LIST OF NOTICES OF CLAIM OF LIEN (LIST)

- 01. Compilation and Distribution. The SOS shall compile and distribute to subscribers therefore, a list which shall include all presently effective notices of claim of lien for seed or farm labor. (7-1-93)
- 02. Separate Entries. There will be a separate entry on the list for each notice filed against each producer; e.g. each producer named on a notice will constitute a separate item on the list. (7-1-93)

using the su other than i	Alphabetical Order. The list will be arranged alphabetically by primames of individuals and the first word other than "the" in the names individuals. Content. Each item on the list will include:	
a.	The producer's name and address;	(7-1-93)
b.	The date and time of filing;	(7-1-93)
C.	The document number assigned by the SOS;	(7-1-93)
d.	The type of lien (seed or farm labor);	(7-1-93)
e.	The name and address of each claimant;	(7-1-93)
f.	The name of each crop in which a lien is claimed;	(7-1-93)
g.	For each crop, the county(ies) in which it is growing or to be grown;	and (7-1-93)
h.	If the crop year is other than the calendar year of filing, the crop year	r. (7-1-93)
05.	Medium. Subscribers may request distribution on either paper or mi	crofiche. (7-1-93)

- 06. Schedule. The list will be published or supplemented on a bi-weekly schedule to be established by the SOS. (7-1-93)
- 07. Supplementation. The list will be published in complete form at least on the first bi-weekly publication date in each calendar quarter and on such other bi-weekly publication dates as the SOS deems necessary. On the remaining bi-weekly publication dates, the SOS will publish a cumulative supplement relating to the most recent complete list.

(7-1-93)

- 08. Cut-Off Time. In order to be included on a list, a notice of claim of lien must be received by the SOS no later than 8:00 a.m. on the business day prior to publication.
 - (7-1-93)
- 09. Notice of Schedule. At the beginning of each quarter, the SOS will distribute to each registrant a schedule of proposed publication dates for that calendar quarter. The SOS, may for good cause, deviate from the schedule, but every list will be marked with the actual date of publication. (7-1-93)

016. (RESERVED)

017. REQUESTS FOR INFORMATION

Requests for information on notices of claim of lien, both written and verbal, will comply with IDAPA 34.05.03, "Rule Governing Requests For Information – Form UCC-4 – Fees, Office of the Secretary of State". (7-1-93)

018. FEES

- 01. Notice of Claim of Lien and Notice of Extension. (7-1-93)
 a. The fee is four dollars (\$4) if the form is typed or machine printed, and otherwise is eight dollars (\$8). (7-1-93)
 - b. The fee shall be paid at the time of filing. (7-1-93)
 - 02. Notice of Extension. (7-1-93)
- a. The fee is four dollars (\$4) if the form is typed or machine printed, and otherwise is eight dollars (\$8). (7-1-93)
 - b. The fee shall be paid at the time of filing. (7-1-93)
 - 03. Notice of Release. No fee charged. (7-1-93)
 - 04. Registration and Subscription For List of Notices. (7-1-93)
- a. If a person has not registered in the Farm Products Central Filing System pursuant to IDAPA 34.05.01, Section 15, "Rules Governing Farm Products Central Filing System, Office of the Secretary of State," the annual registration fee is thirty dollars (\$30). (7-1-93)
- b. The subscription fee for the list of notices of claim of lien is ninety dollars (\$90) per year or twenty-three dollars (\$23) per calendar quarter if on microfiche, and one thousand forty dollars (\$1040) per year or two hundred sixty-one dollars (\$261) per calendar quarter if on paper. (7-1-93)
 - c. Fees are payable at the time of registration or subscription. (7-1-93)
- 05. Requests for Information. The fees for requests for information on notices of claim of lien, both written and verbal, and for copies of notices of claim of lien reported on the certificate, are provided in IDAPA 34.05.03, "Rule Governing Requests For Information Form UCC-4 Fees, Office of the Secretary of State". (7-1-93)

019. - 999. (RESERVED)

IDAPA 34 TITLE 05 **CHAPTER 03**

34.05.03 - RULES GOVERNING REQUESTS FOR INFORMATION - UCC-4 - FEES

000. LEGAL AUTHORITY AND REFERENCES

01.	Title 28, chapter 9, part 4, Idaho Code.	(7-1-93)
02.	Title 45, chapters 2 and 3, Idaho Code.	(7-1-93)
03.	Title 67, chapter 52, Idaho Code.	(7-1-93)

04. IDAPA 34, Title 05, Chapter 01. (7-1-93)

05. IDAPA 34, Title 05, Chapter 02. (7-1-93)

001. - 003. (RESERVED)

004. DEFINITIONS

01. SOS. Secretary of State (7-1-93)

- 02. EFS. An effective financing statement relating to farm products, as described in IDAPA 34.05.01, "Rules Governing Farm Products Central Filing System, Office of the Secretary of State".
- 03. Notice of lien in crops. A notice of claim of lien in crops for seed or farm labor, as described in IDAPA 34.05.02, "Rules Governing Liens in Crops, For Seed and Farm Labor, Office of the Secretary of State".
- 04. Notice of Federal Lien. A notice of lien in personal property filed by the Internal Revenue Service or other federal entity pursuant to Title 45, Chapter 2, Idaho Code.
- 05. UCCFS. A financing statement filed pursuant to sections 28-9-402 and 28-9-403, Idaho Code, other than one relating to farm products. (7-1-93)
- 06. Notices. A collective term used in this rule to include all of the notices and financing statements described in the foregoing sub-paragraphs ii through v, as well as all ancillary documents pertaining thereto.
- 07. Debtor. As used in this rule, "Debtor" shall include a lienee under Title 45, Chapter 2, Idaho Code, and a producer under Title 45, Chapter 3, Idaho Code.
- 08. Secured Party. As used in this rule, "Secured Party" shall include the federal government under Title 45, Chapter 2, Idaho Code and a claimant under Title 45, Chapter 3, Idaho Code. (7-1-93)

005. - .010. (RESERVED)

011. REQUESTS FOR INFORMATION

- 01. Upon the request of any person, the SOS shall issue a certificate showing all notices of the types included in a request naming a particular debtor. The certificate shall include the date and hour of filing of each notice, and the name and address of each secured party named therein. If the requested notices include EFS's or notices of liens in crops, the certificate shall further include other information described in IDAPA 34.05.01, Subsection 017.03, "Rules Governing Farm Products Central Filing System, Office of the Secretary of State" and IDAPA 34.35.02, Subsection 015.04, "Rules Governing Liens in Crops, For Seed and Farm Labor, Office of the Secretary of State". (7-1-93)
- 02. Form. The SOS shall prescribe an approved form for such requests, designated "UCC-4". Other forms may be used, provided they contain all the necessary information and provided that the fee for use of a non-standard form is paid. After January 1, 1993, only the form UCC-4 with a revision date of 10/92 or later will be held to be a standard form. Prior to that date, previously approved forms UCC-4 and UCC-4F will be held to be standard forms for the purposes for which they were intended; e.g. a form UCC-4F may be used to request information on EFS's, notices of liens in crops, or both; an old UCC-4 may be used to request information on UCCFS's, and if noted on the UCC-4, on notices of federal liens. A verbally conveyed request will be treated as a non-standard form request. (7-1-93)

012. VERBAL REQUESTS FOR INFORMATION

- 01. SOS Responsibility. Upon the verbal request of any person, the SOS shall provide, within 24 hours, a verbal report of the filing of any notices naming a particular debtor. The SOS will include in the report as much of the information described in Section 011, supra., as the requesting party wants. (7-1-93)
- 02. Time Computation. In computing the twenty-four (24) hour period, weekends and holidays shall not be counted, pursuant to Section 59-1007, Idaho Code. (7-1-93)
- 03. Attempt to Respond. If the verbal report is to be made telephonically and the requesting party cannot be reached at the stated telephone number within the twenty-four (24) hour period, the SOS shall attempt to reach the requesting party over an additional twenty-four (24) hour period. If at the end of that time the requesting party has not been reached, the SOS shall be deemed to have fulfilled his obligation to make a timely verbal report. A log of each attempted call shall be maintained by the SOS. At least three (3) attempts to reach the requesting party shall be made in each twenty-four (24) hour period, if the requesting party cannot be reached earlier. (7-1-93)
- 04. Written Confirmation. The SOS shall follow the verbal report with written confirmation, which shall be in the form of a certificate in response to a non-standard information request as prescribed in Section 011, supra. (7-1-93)

013. FEES

- 01. Single Type. The fee for the certificate of the SOS showing all notices of a single type is six dollars (\$6). (7-1-93)
- 02. Multiple Types. The fee for the certificate of the SOS showing all notices of more than one type is ten dollars (\$10). (7-1-93)

- 03. Copies. The fee for requesting copies of the notices reported on the certificate is six dollars (\$6). (7-1-93)
- 04. Non-Standard. The fee for use of a non-standard form or for submission of a form which is not typed is four dollars (\$4). (7-1-93)
- 05. Verbal Report. The fee for providing a verbal report of notices naming a particular debtor is ten dollars (\$10). (7-1-93)
- 06. The fee for a copy of any notice, when the requesting party provides the document number to the SOS, is one dollar (\$1) per page. (7-1-93)
- 07. Service Suspension. Notwithstanding any other provision of this rule, cash payment in advance will be required from a requesting party against whom the SOS holds an account receivable more than sixty (60) days past due or which exceeds one hundred dollars (\$100). (7-1-93)

014. - 999. (RESERVED)

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